UCI Alumni

CHANCELLOR'S AWARD OF DISTINCTION
APPLICATION FORM 2016-17

Please follow directions carefully and complete this application accurately in its entirety. Include required attachments. Incomplete or late applications will not be considered.

1) PERSONAL INFORMATION

Name (As printed on transcript) _____, _____
Last First Middle

E-mail Address _____

Phone Number _____

Permanent Address _____
Number and Street

_____
City State Zip

Local Address (If different from above) _____
Number and Street

_____
City State Zip

2) SCHOLASTIC INFORMATION

a. Please check off the school/department/program for which your major is represented. If multiple majors, check all that apply. Do not check for a minor.

- ☐ Claire Trevor School of the Arts
- ☐ Donald Bren School of Information & Computer Sciences
- ☐ School of Biological Sciences
- ☐ School of Education
- ☐ School of Humanities
- ☐ School of Physical Sciences
- ☐ School of Social Ecology
- ☐ School of Social Sciences
- ☐ The Henry Samueli School of Engineering
- ☐ The Paul Merage School of Business
- ☐ Department of Pharmaceutical Sciences
- ☐ School of Nursing Science
- ☐ Program in Public Health
- ☐ School of Law
- ☐ School of Medicine

b. Please complete the following information:

Major(s): _____

Minor (if applicable): _____

Date of graduation: ☐ Fall 2016 ☐ Winter 2017 ☐ Spring 2017 ☐ Summer 2017

Total Cumulative Grade Point Average (3.500 or higher required): ___.___ ___ ___

3) UCI REGISTRAR TRANSCRIPT ***ATTACHMENT REQUIRED***

a. Please attach a copy of your UCI transcript through Fall 2016 from the Registrar's Office.
-StudentAccess copies are not eligible
-Only Registrar Official or Unofficial copies including Fall grades will be accepted
-Please plan ahead to eliminate complications securing a transcript
-Instructions on how to obtain a Registrar's transcript while off-campus are provided in the following link: http://www.reg.uci.edu/services/transcripts/unofficial.html

4) LETTER OF RECOMMENDATION ***ATTACHMENT REQUIRED***

a. Please include only 1 letter of recommendation from a UCI faculty or staff member.
-If faculty/staff express concerns about confidentiality, please have them submit their letter of rec in an envelope with their signature or seal across the flap. It should be submitted with your application, sealed and unopened, in the same order as listed on the following instructions page. Letters of recommendation submitted in a sealed envelope require that you submit your completed application via mail/delivery.

5) RESUME OR CURRICULUM VITAE ***ATTACHMENT REQUIRED***

a. Please include a Resume or Curriculum Vitae detailing your extracurricular activities, employment, research, honors and awards.

6) PERSONAL ESSAY ***ATTACHMENT REQUIRED***

a. Submit a personal essay of a maximum of 500 words using standard formatting. (Regular Times New Roman, font size 12, and double-spaced)

TOPIC:
Please describe your involvement in, and contribution to, the UCI campus community. How have you shown exemplary character while at UCI and devoted your time and talents to benefit the campus community through research, leadership or service?

7) SIGNATURE

I have read and understand the enclosed information. I affirm that the information which I have provided on this application form and required attachments that I have submitted is complete, accurate and true to the best of my knowledge.

I also understand that furnishing false information may result in disciplinary action pursuant to the UC Irvine Code of Student Conduct.

_____ _____
Signature of applicant (in ink) Date of application

PLEASE SEE NEXT PAGE FOR IMPORTANT INSTRUCTIONS ON HOW TO SUBMIT YOUR APPLICATION

HOW TO SUBMIT YOUR APPLICATION

Please read these submission instructions carefully. Failure to follow instructions as indicated will result in your application not being included for consideration. No phone calls please. Only include required items as listed below. Omit this instructions page when submitting your packet.

OPTION 1: Via Email

1) Gather all required documents and place in the order indicated:
   Application > Registrar Transcript > Letter of Rec. > Resume/CV > Essay
2) Scan and save as a single .pdf file
3) Name the .pdf file exactly as your full name on your transcript with underscores:
   a. Example 1: Anteater_Peter_The.pdf
   b. Example 2: Washington_George.pdf
4) Compose an email as follows:
   Send to: alumni@uci.edu
   Title: CAD Application
   Attachment: (Your .pdf packet as explained above)
5) Submit the email to ensure delivery by the deadline

Complete applications must be received by Wed. March 29, 2017 at 4:00pm PDT. No exceptions.

OPTION 2: Via Mail/Delivery

1) Gather all required documents and place in the order indicated:
   Application > Registrar Transcript > Letter of Rec. > Resume/CV > Essay
2) All documents must be single-sided and on 8.5x11 inch paper. Do not include any double-sided printed documents. Back sides of double-sided documents will not be considered.
3) Attach documents with a paperclip, binder clip, or not at all. Do not staple.
4) Place in an envelope and address to:

   ATTN: CAD Application
   UCI Alumni Association
   Newkirk Alumni Center
   450 Alumni Ct
   Irvine, CA 92697-1225

5a) If mailing, we recommend ensuring delivery is guaranteed by the deadline date/time.
5b) If dropping off, please deliver to the front desk staff person or box prior to the deadline. Newkirk Alumni Center front desk is typically open Mon-Fri 8am-12pm, 1pm-5pm.

Complete applications must be received by Wed. March 29, 2017 at 4:00pm PDT. No exceptions.

Award Recipients will be notified just prior to graduation. No phone calls please.
Omit this instructions page when submitting your packet.